



#DED17

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uk document excellence group

# Document Excellence Day

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CLARE WALLER

4<sup>TH</sup> OCTOBER 2017



## Housekeeping

- Mobile Phones
- Keep to time



THANK YOU



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THANK YOU



**MICROSYSTEMS**  
REPUTATION MATTERS



# Word Excellence Day

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# Document Excellence Day

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# UK Document Excellence Group

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# Our Aims

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- Promote knowledge and collaboration
- Organise regular knowledge sharing and networking events
- Develop best practice



# Subcommittees

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- Events
- Standard Styles
- Membership



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# The Committee

## OUR ESTEEMED CHAIR

**ANDREA BOWYER  
WARD HADAWAY**

**Clare Waller**  
Independent Consultant  
(Secretary & Events Committee Lead)

**Angela Crossland**  
Microsystems  
(Membership Committee Lead)

**Kim Walton**  
Dentons and Enable  
(Standard Styles Committee Lead)

**Marianne Armitage**  
Watson Farley Williams

**Annette Brown**  
Milbank

**Zoe Danks**  
CMS

**Ann Hemming**  
LexisNexis

**Joanne Humber**  
Humber Associates

**Rob Lankester**  
Berwin Leighton Paisner

**Julie McCarthy**  
Tikit

**Sheila Quansah Solomon**  
Allen & Overy

**Gina Querns**  
Fladgate

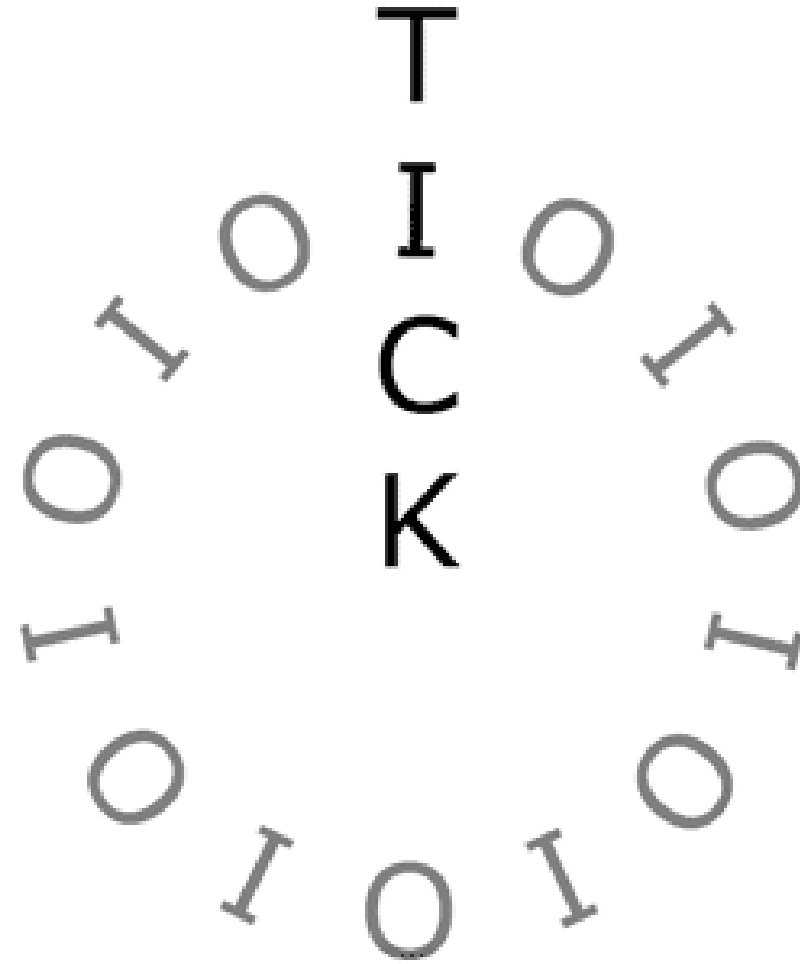
**Jayne Smith**  
Blue Bird Services

How Long ...?

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+300

# Timekeeping



# 5 Minutes



# 2 Minutes



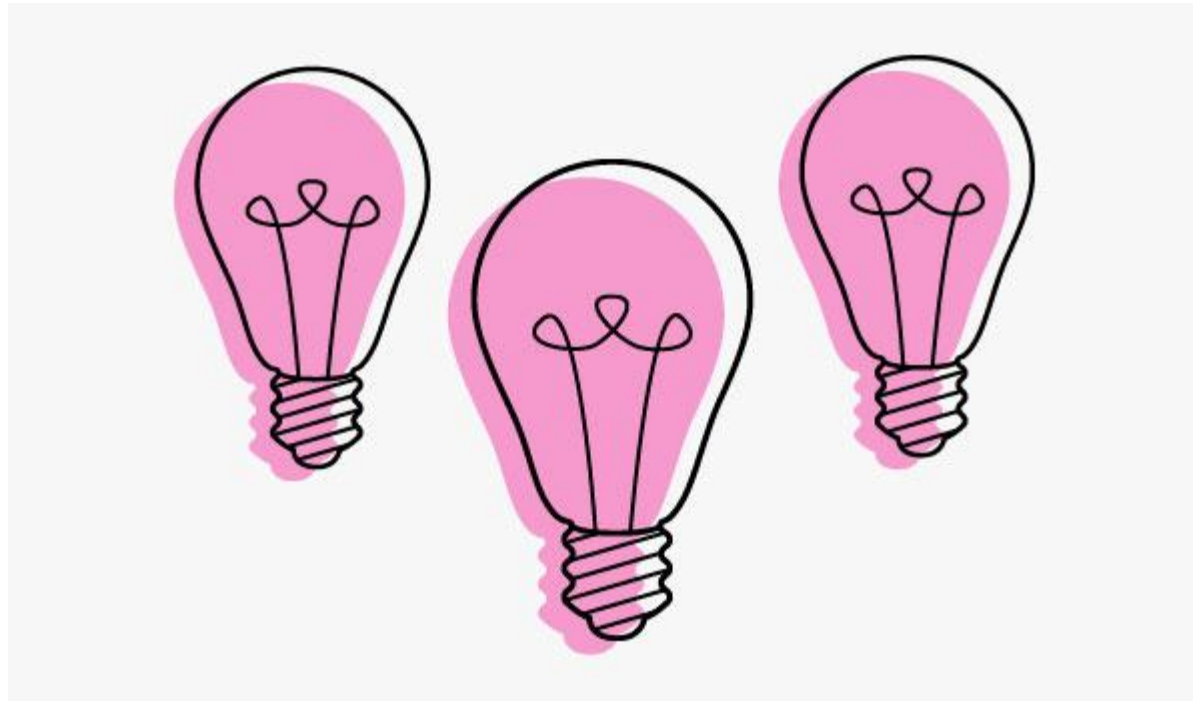




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# How Long?

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# +260

# Audience Participation

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